

**INWOOD CITY COUNCIL  
REGULAR SESSION**

**JULY 8, 2024  
6:30 pm**

**AGENDA**

1. Meeting called to order
2. Superintendent of Public Works report (Jamie Van Beek)
  - a. Visu Sewer report - cleaning storm sewers on Oak Street
  - b. Pool
  - c. Should City purchase additional pumps
3. Clerk's Office report (Carol Vander Kolk)
  - a. Overdue water bills greater than 30 days
  - b. Budget report
  - c. Update on paperless billing and payments for water/sewer/trash
  - d. CAT grant application
  - e. Clerk contingency list progress
4. Office Assistant Report (Natalie Bohlke)
  - a. Website changes/update progress
  - b. Orientation packet progress
  - c. Community center policies progress & list of who has fobs
  - d. Community event planning progress
  - e. Laptop/mic update
  - f. List of Inwood committees - include members and identify leaders
5. Approval of Consent Agenda (minutes for June 10, Treasurer's report, and list of bills)
6. Public Comments - 7:00 - 7:15

**OLD BUSINESS**

1. Update on Community Center Rebuilding Project
  - a. Funding update: we currently have as of last month \$2,616,808.53 (including pledges, donation, grants and insurance claim receipts)
  - b. Insurance update: Should we accept settlement from ICAP for \$1,660,000?
  - c. Grant application report: Sanford Health (unknown date) Kubota
2. North End Sub-division progress
  - a. Lots 2, 3, 4 & 5 have a purchase agreement. Spoke with Tru Finish regarding lots 4& 5 and setting closing date. They have been affected by the flood and are discussing plans of moving forward or not. Lot 1 has no purchase agreement and is currently under the City purview for sale.
3. Faber Park - update from Rick and Shannon
  - a. Basketball court, swings, pickle ball options
4. 4-way stop at Highway 18 & 182 - Chad and Mark
5. Pool update - Mark & Shannon
6. Chamber updates - Todd Reinke, Al Hassebroek, Carol Vander Kolk (Chad)
7. Building permit process update
8. Nuisance abatement update

9. Board of Adjustment - training report
10. City Code review
11. City Staff update
  - a. Job descriptions completed/reviewed. Any feedback?
  - b. Performance Plans shared. Any feedback?
  - c. Employee Handbook shared. Any feedback?

## **NEW BUSINESS**

1. Future housing and business developments
2. Ability to purchase undeveloped land in Van Regenmorter addition - Rick
3. Sump pump drainage - Jordan
4. Club/committee/organization updates/reports:
  - a. Inwood Recreational Trail Committee - will be speaking with land owners along possible route from Inwood to Lake Pahoja to determine interest.
5. Mark is Mayor Pro Tem July 22-26, August 1-4 and August 8-12
6. Next meeting August 12, 2024 at 6:30 pm. Mayor Pro Tem Mark Timmerman presiding

**Inwood City Council**  
**June 10, 2024**

Inwood City Council met in regular session on Monday, June 10, 2024 at 6:30 pm in the Council Chambers. Mayor Becca Bixler presided. Council Members present: Rick Rozeboom, Chad Evans, Jordan Huyser, Shannon Faber, and Mark Timmerman. Also present: Joni Faber, Barb Hassebroek, Kenny Scholten, Jamie Van Beek, and Natalie Bohlke.

Council visited with Caden Tinklenberg and Jonathan Kaiser, Swift Public Adjuster, via zoom to discuss the insurance claim for the community center. Kaiser stated that ICAP Insurance has paid \$1,573,000 for damages to the gym area. Kaiser estimated replacement cost at \$2,900,000 and believes ICAP should pay at least that amount. Kaiser has been discussing repairs to the existing east half of the community center with ICAP Insurance representatives. Tinklenberg and Kaiser recommended that Council continue to wait for a larger settlement with the insurance company. Tinklenberg stated that it is definitely worth the wait to fight for more insurance money.

Joni Faber, Pool Manager, met with the Council. Joni has been working with Maria Driesen, Co-Pool Manager on training classes. Lifeguard training has been completed and pool is fully staffed. Faber discussed 2 rules for the pool. Swim wear is required, regular shorts are not acceptable. The only animals allowed are service dogs and certification must be shown.

Kenny Scholten, Inwood Community Club, met with the Council to discuss the 4th of July celebration. Scholten was concerned about the Tractor Pull Group using items that he feels belong to the Community Club.

Barb Hassebroek, ICAP Insurance, presented the 2024-25 insurance premium. Various property values were discussed. Motion by Timmerman, second by Rozeboom to approve payment to ICAP for \$36,441. Carried 5-0.

Jamie Van Beek presented his monthly maintenance report. Van Beek has been busy with routine summer work. Van Beek received 2 bids for seal coat improvements. Discussion on street improvements will continue.

Natalie Bohlke presented her monthly report. Natalie continues to update the website and is planning a community event for July.

Motion by Timmerman, second by Rozeboom to approve the Consent Agenda which includes minutes for May 13 & May 15, Treasurer's report, and the list of bills for payment. Carried 5-0.

Alliance Comm	Telephone service	\$271.22
Badger Meter	Service fee	398.58
Blue Valley	Siren repair	1295.00

Bomgaars Supply	Supplies	507.14
Caswell Plumbing	Supplies	849.70
Chesterman Co	Concessions	180.55
Coop Farmers	Supplies	131.13
Core & Main	Valve	1250.00
Tony De Smet	Reports	250.00
DGR	Engineering	3323.29
Foundation Lab	Lab tests	140.75
GNR Plumbing	Motor	1984.00
Hawkins	Pool supplies	1267.70
Herm's Sanitation	Garbage collection	6838.50
Hiller Lumber	Caulk	39.98
IMWCA	Premium	3325.00
Iowa League	Mayor's dues	30.00
Iowa One Call	Locates	24.30
IPERS	Payroll	1918.76
Lil Chubs	Fuel	365.09
Lyon Rural Water	Water	5910.90
Mid American Energy	Utilities	2472.71
Oak Street Station	Fuel, concessions	3083.43
Panther Graphics	Pool t-shirts	165.04
Postmaster	Postage	648.78
Pro Chem	Supplies	564.30
Siouxland Health	Permit fee	150.00
True Value	Supplies	411.58
Treas - Iowa	Sales tax	897.73
US Treas	Payroll	3036.88
Wall Street Printers	Pass tickets	595.66
West Lyon Herald	Publications	610.70
Woods Fuller	Legal fees	932.50
605 Art Bus	Program	325.00
Alliance Comm	Library phone	83.70
Baker & Taylor	Books	1209.20
Book Systems	Support	495.00
Donna Bos	Supplies	19.02
Business Card	Supplies	186.42
Demco	Laminate	318.49
Great Plains Zoo	Program	234.00
Laura Olson	Supplies	53.11
Reader's Digest	Renewal	26.75
Carol Vander Kolk	Janitor	60.00

Mayor Bixler declared this the time and place for the Public Hearing to Consider Resolution #8-24, Resolution Disposing of an Interest in Real Estate Owned by the City of Inwood, by Sale. City Clerk reported that there were no written objections received and no oral objections. Motion by Timmerman, second by Faber to introduce Resolution

#8-24, Resolution Disposing of an Interest in Real Estate owned by the City of Inwood, by Sale. AYES: Rozeboom, Evans, Huyser, Faber, and Timmerman. NO: none. Resolution #8-24 passed and approved.

Building permit application were reviewed. Motion by Timmerman, second by Faber to approve building permits for:

Jered & Jodi Beehler	deck
John Hostettler	deck
Alec Van Veldhuizen	garage addition
Todd Reinke	addition
Rick Rozeboom	house
Mike Bomgaars	lawn shed awning

Motion carried 4-0 with Rozeboom abstaining.

Motion by Rozeboom, second by Evans to introduce Resolution #9-24, Resolution Closing a Portion of South Cherry Street and the Alley for the 4th of July Celebration. AYES: Timmerman, Faber, Huyser, Evans, and Rozeboom. No: none. Resolution #9-24 passed and approved.

Motion by Rozeboom, second by Faber to introduce and move for adoption Resolution #10-24, Resolution Appointing City Representative to Northwest Iowa Regional Housing Authority. AYES: Rozeboom, Evans, Huyser, Faber, and Timmerman. No: none. Resolution passed and approved.

Motion by Huyser, second by Evans to finalize the Agreement with Calhoun Burns for bridge inspection. Carried 5-0.

Motion by Faber, second by Rozeboom to approve Change order #1 and Pay Request #1 for Schaefer Excavating for \$22,482.74 for work completed on the North End Subdivision. Carried 5-0.

Motion by Rozeboom, second by Timmerman to adjourn. Carried 5-0.

Carol Vander Kolk  
City Clerk

**TREASURER'S REPORT**  
CALENDAR 6/2024, FISCAL 12/2024

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	934,774.76	6,788.18	44,531.00	234.80-	896,797.14
002 COMMUNITY CENTER OPERAT	150,633.41	.00	1,120.50	590.00-	148,922.91
003 ARPA - AMERICAN RESUE	63,694.99	.00	.00	.00	63,694.99
005 LIBRARY	23,072.56	.00	8,419.77	.00	14,652.79
110 ROAD USE TAX	187,017.01	.00	7,023.68	112.40-	179,880.93
112 EMPLOYEE BENEFITS	12,625.28	.00	5,406.32	.00	7,218.96
121 LOCAL OPTION SALES TAX	171,713.99	.00	.00	.00	171,713.99
125 TIF FUND	31,334.48	.00	.00	.00	31,334.48
200 DEBT SERVICE	114,976.75-	.00	.00	.00	114,976.75-
301 CAPITAL PROJECTS	221,506.07	.00	.00	.00	221,506.07
302 GYM PROJECT	57,028.28-	.00	.00	.00	57,028.28-
600 WATERWORKS	60,280.92	13,873.18	34,748.13	221.30-	39,184.67
601 WATER SINKING	.00	.00	.00	.00	.00
602 WATER CAP PROJECTS	60,906.73	5,855.17	.00	.00	66,761.90
610 SEWER UTILITY	124,395.63	13,641.04	6,831.18	231.50-	130,973.99
611 SEWER SINKING	8,688.75-	.00	.00	.00	8,688.75-
612 SEWER RESERVE	37,000.00	.00	.00	.00	37,000.00
740 STORM SEWER	.00	.00	.00	.00	.00
 Report Total	 1,898,262.05	 40,157.57	 108,080.58	 1,390.00-	 1,828,949.04

**REVENUE REPORT**  
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECV'D	UNCOLLECTED
	GENERAL TOTAL	416,829.00	6,788.18	631,694.60	151.55	214,865.60-
	COMMUNITY CENTER OPERATIN TOTA	2,500.00	.00	128,925.82	5,157.03	126,425.82-
	ARPA - AMERICAN RESCUE TOTAL	.00	.00	.00	.00	.00
	LIBRARY TOTAL	17,200.00	.00	83,291.02	484.25	66,091.02-
	ROAD USE TAX TOTAL	105,500.00	.00	120,323.05	114.05	14,823.05-
	EMPLOYEE BENEFITS TOTAL	25,000.00	.00	26,118.98	104.48	1,118.98-
	LOCAL OPTION SALES TAX TOTAL	66,000.00	.00	130,549.05	197.80	64,549.05-
	TIF FUND TOTAL	31,570.00	.00	29,633.76	93.87	1,936.24
	DEBT SERVICE TOTAL	15,000.00	.00	15,652.35	104.35	652.35-
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00	.00
	GYM PROJECT TOTAL	.00	.00	.00	.00	.00
	WATERWORKS TOTAL	117,400.00	13,873.18	353,867.08	301.42	236,467.08-
	WATER SINKING TOTAL	.00	.00	.00	.00	.00
	WATER CAP PROJECTS TOTAL	44,000.00	5,855.17	72,101.56	163.87	28,101.56-
	SEWER UTILITY TOTAL	135,000.00	13,641.04	167,637.45	124.18	32,637.45-
	SEWER SINKING TOTAL	.00	.00	520,579.70	.00	520,579.70-
	SEWER RESERVE TOTAL	.00	.00	.00	.00	.00
	STORM SEWER TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	975,999.00	40,157.57	2,280,374.42	233.65	1,304,375.42-
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**BUDGET REPORT**  
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	331,292.00	44,531.00	1,045,811.68	315.68	714,519.68-
	COMMUNITY CENTER OPERATIN TOTA	12,000.00	1,120.50	11,480.73	95.67	519.27
	ARPA - AMERICAN RESCUE TOTAL	.00	.00	.00	.00	.00
	LIBRARY TOTAL	56,465.00	8,419.77	49,296.38	87.30	7,168.62
	ROAD USE TAX TOTAL	120,500.00	7,023.68	92,976.29	77.16	27,523.71
	EMPLOYEE BENEFITS TOTAL	25,660.00	5,406.32	24,748.67	96.45	911.33
	LOCAL OPTION SALES TAX TOTAL	.00	.00	300,000.00	.00	300,000.00-
	TIF FUND TOTAL	31,570.00	.00	29,633.76	93.87	1,936.24
	DEBT SERVICE TOTAL	104,518.00	.00	130,629.10	124.98	26,111.10-
	CAPITAL PROJECTS TOTAL	1,000.00	.00	.00	.00	1,000.00
	GYM PROJECT TOTAL	.00	.00	37,857.83	.00	37,857.83-
	WATERWORKS TOTAL	149,360.00	34,748.13	201,791.03	135.10	52,431.03-
	WATER SINKING TOTAL	.00	.00	.00	.00	.00
	WATER CAP PROJECTS TOTAL	.00	.00	120,000.00	.00	120,000.00-
	SEWER UTILITY TOTAL	73,700.00	6,831.18	303,830.46	412.25	230,130.46-
	SEWER SINKING TOTAL	60,861.00	.00	8,688.75	14.28	52,172.25
	SEWER RESERVE TOTAL	.00	.00	.00	.00	.00
	STORM SEWER TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	966,926.00	108,080.58	2,356,744.68	243.74	1,389,818.68-
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## PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	24,592.00	.00	24,592.00	100.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FIRE DEPARTMENT TOTAL	17,600.00	.00	17,256.00	98.05	344.00
	PUBLIC SAFETY TOTAL	42,192.00	.00	41,848.00	99.18	344.00
	ROADS, BRIDGES, SIDEWALKS TOTA	114,130.00	6,741.65	82,352.28	72.16	31,777.72
	OLD ROADS, BRIDGES, SIDEW TOTA	.00	.00	.00	.00	.00
	STREET LIGHTING TOTAL	16,800.00	1,498.36	17,907.61	106.59	1,107.61-
	TRAFFIC CONTROL & SAFETY TOTA	200.00	.00	.00	.00	200.00
	SNOW REMOVAL TOTAL	.00	.00	1,677.50	.00	1,677.50-
	GARBAGE TOTAL	67,020.00	6,970.58	85,474.50	127.54	18,454.50-
	PUBLIC WORKS TOTAL	198,150.00	15,210.59	187,411.89	94.58	10,738.11
	LIBRARY SERVICES TOTAL	60,115.00	8,726.63	53,177.76	88.46	6,937.24
	PARKS TOTAL	90,150.00	6,750.43	80,512.14	89.31	9,637.86
	BALL PARK TOTAL	200.00	31.34	1,106.23	553.12	906.23-
	CEMETERY TOTAL	600.00	.00	600.00	100.00	.00
	COMMUNITY CENTER TOTAL	15,000.00	1,311.99	13,434.79	89.57	1,565.21
	POOL TOTAL	69,800.00	26,938.27	103,032.26	147.61	33,232.26-
	CULTURE & RECREATION TOTAL	235,865.00	43,758.66	251,863.18	106.78	15,998.18-
	ECONOMIC DEVELOPMENT TOTAL	450.00	.00	316.00	70.22	134.00
	PLANNING & ZONNING TOTAL	.00	.00	.00	.00	.00
	OTHER COMMUNITY & EC DEVE TOTA	31,570.00	.00	29,633.76	93.87	1,936.24
	COMMUNITY & ECONOMIC DEV TOTA	32,020.00	.00	29,949.76	93.53	2,070.24
	MAYOR & COUNCIL TOTAL	6,800.00	3,208.48	12,412.90	182.54	5,612.90-
	CLERK TOTAL	25,060.00	2,531.15	26,357.58	105.18	1,297.58-
	ELECTIONS TOTAL	1,000.00	.00	3,211.49	321.15	2,211.49-
	LEGAL SERVICES & CITY ATN TOTA	5,000.00	932.50	9,372.18	187.44	4,372.18-
	CITY HALL/GEN BLDGS TOTAL	11,400.00	859.89	11,474.06	100.65	74.06-
	TORT LIABILITY TOTAL	20,000.00	.00	28,359.70	141.80	8,359.70-
	GENERAL GOVERNMENT TOTAL	69,260.00	7,532.02	91,187.91	131.66	21,927.91-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	25,511.60	.00	25,511.60-
	POOL TOTAL	104,518.00	.00	105,117.50	100.57	599.50-
	WATER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	104,518.00	.00	130,629.10	124.98	26,111.10-

**BUDGET REPORT**  
CALENDAR 6/2024, FISCAL 12/2024

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	PARKS TOTAL	.00	.00	37,857.83	.00	37,857.83-
	POOL TOTAL	1,000.00	.00	.00	.00	1,000.00
	CAPITAL PROJECTS TOTAL	.00	.00	595,221.77	.00	595,221.77-
	CAPITAL PROJECTS TOTAL	1,000.00	.00	633,079.60	3,307.96	632,079.60-
	WATER TOTAL	149,360.00	34,748.13	201,791.03	135.10	52,431.03-
	SEWER TOTAL	134,561.00	6,831.18	91,939.51	68.33	42,621.49
	STORM WATER TOTAL	.00	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	283,921.00	41,579.31	293,730.54	103.46	9,809.54-
	TRANSFERS OUT TOTAL	.00	.00	697,044.70	.00	697,044.70-
	TRANSFER OUT TOTAL	.00	.00	697,044.70	.00	697,044.70-
	TOTAL EXPENSES	966,926.00	108,080.58	2,356,744.68	243.74	1,389,818.68-