

AGENDA

1. Meeting called to order
2. Swift Public Adjusters - community center claim Q&A
3. Superintendent of Public Works report (Jamie Van Beek)
 - a. Faber Park progress - seeding?
 - b. Visu Sewer ETA
 - c. Pool readiness
4. Clerk's Office Report (Carol Vander Kolk)
 - a. Overdue water bills greater than 30 days
 - b. Budget report
 - c. Update on paperless billing and payments for water/sewer/trash
 - d. Clerk's contingency list progress
5. Office Assistant Report (Natalie Bohlke)
 - a. Website change/update progress
 - b. Orientation packet progress
 - c. Community Center policies progress & list of who has fobs
 - d. Community event planning progress
 - e. Laptop/mic update
 - f. List of Inwood committees - include members and identify leaders
6. Approval of Consent Agenda (minutes May 13 & May 15, Treasurer's report & bills)
7. Hearing on sale of Lots 2 & 3 of North End Subdivision to the Overland Group, LLC
Consider Resolution #8-24 A RESOLUTION DISPOSING OF AN INTEREST IN REAL ESTATE OWNED BY THE CITY OF INWOOD, IOWA, BY SALE
8. Public Comments - 7:05 - 7:15
Barb Hassebroek, ICAP Insurance renewal for 2024-2025

OLD BUSINESS

1. Nuisance Abatement to occur sometime this month. Letter mailed to all households with description last week
2. Update on Community Center Rebuilding Project
 - a. Funding update: we currently have as of last month \$2,281,808.53 (including pledges, donations, grants and insurance claim receipt).
 - b. New options from Oleson & Hobbie Architect for rebuilding phases discussion
 - c. insurance update: should we accept claim from ICAP
 - d. Bond: Should we bond in November?
 - e. Grant application report: Community Foundation of Lyon County (June 11) Keep Change (applying later), Sanford Health (unknown date) Kubota
3. North End Subdivision progress -
 - a. Lots 4 & 5 have a purchase agreement. Lots 1, 2, and 3, have no purchase agreements and are currently under the City purview for sale.

4. Board of Adjustment - training date June 27
5. City Code review due
 - a. Discuss Jordan's and Shannon's chapters
6. Faber Park - update from Rick and Shannon
 - a. Basketball court, swings, pickle ball options
7. 4 way stop at intersection of Highway 18 & 182 - Chad and Mark
8. Pool update - Mark & Shannon
9. Chamber updates - Todd Reinke (Chad)
10. City Staff Update
 - a. Job descriptions completed/reviewed. Any feedback?
 - b. Performance Plans shared. Any feedback?
 - c. Employee Handbook shared. Any feedback?

NEW BUSINESS

1. Building Permits
 - a. Residents are not filing building permits as required. 18.7 from zoning mentions fees but not the amount.
 - b. Is there a fee for a permit? Is there a fine for not filing a permit?
 - i. Zoning Code 18.7 mentions fees for filing a building permit but not the amount required.
 - c. What is the current process for filing, not filing, and violations?
 - i. Suggest a written standard operating procedure that includes providing the applicant with information about the zoning requirements (setbacks, height, material, size restrictions).
 - ii. Should we edit the building permit language to include an attestation to reviewing the codes pertinent to the build and that they understand violations will be subject to fines?
 - d. Who is the zoning administrator? City Zoning Code Article 18 references that there be an appointed or confirmed zoning administrator. Should we implement that the zoning administrator and mayor and/or one council person needs to check the permit on site and verify lot lines prior to approval at council meetings?
2. Club/committee/organization updates/reports:
 - a. Inwood Rec Trail Committee
 - b. Community Club - 4th of July road closures
3. Mark is Mayor Pro Tem July 22 - 26, August 1 - 4, and August 8 - 12

4. Building permit applications:

Jerred & Jodi Beehler	deck
John Hostettler	deck
Alec Van Veldhuizen	garage addition
Todd Reinke	addition
Rick Rozeboom	house

5. Consider Resolution appointing city clerk as representative to NW Iowa Regional Housing Authority

6. Approve agreement with Calhoun Burns for bridge inspection
An inspection is completed every 3 years.

7. Approve Schaefer Excavating Change order #1 \$17,226.00
Approve Pay request #1 Schaefer Excavating \$22,492.74

8. Next meeting July 8, 2024 at 6:30 pm